

# Acknowledgment of Service (Part 20 claim)

Defendant's full name if different from the name given on the claim form

Address in England or Wales to which documents about this claim should be sent (including reference if appropriate)

Postcode
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if applicable	
fax no.	
DX no.	
e-mail	
Tel. no.	

If you file an acknowledgment of service but do not file a defence within \*(28 days) ( ) of the date of service of the particulars of claim (which will be contained in or served with Part 20 claim form) and you have not indicated that you intend to contest jurisdiction, judgment may be entered against you.

<b>In the</b>	<b>High Court of Justice Queen's Bench Division Commercial Court Royal Courts of Justice</b>
<b>Claim No.</b>	
<b>Claimant(s)</b> <small>(including ref.)</small>	
<b>Defendant(s)</b>	
<b>Defendant returning this form</b>	

If you do not file an application under CPR Part 11 within 28 days of the date of filing your acknowledgment of service it will be assumed that you accept the court's jurisdiction and judgment may be entered against you.

*\* Part 20 claimant should alter where appropriate (if the claim form is to be served out of the jurisdiction): see CPR Part 6*

**Tick the appropriate box**

1. (I admit)(The Part 20 defendant admits)
  - this claim
  - part of the claim (details attached)
2. (I intend)(The Part 20 defendant intends)
  - to defend all of the claim
  - to defend part of this claim
  - to contest jurisdiction

3. My date of birth is 

D	D	M	M	Y	Y	Y	Y
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**Signed**

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(Part 20 defendant)  
(Part 20 defendant's Solicitor)

**Position or office held**

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(if signing on behalf of firm, company or corporation)

**Date**

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The court office at the Admiralty and Commercial Registry, Royal Courts of Justice, Strand, London WC2A 2LL is open between 10am and 4.30pm Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the claim number.