



## **Contacting the Patents County Court**

- The issue of Claim Forms for the Patents County Court and general enquires relating to procedure, may be addressed to:

The Specialist Section  
Central London Civil Justice Centre  
26 Park Crescent  
London  
W1N 4HT  
DX 97325 REGENTS PARK 2

Tel: 020 7917 7821  
Fax: 020 7917 7935

- Enquiries relating to an existing patents case after the claim form has been issued (except for enforcements) may be addressed to:

Clerk to His Honour Judge Fysh QC  
Field House  
15-25 Breems Buildings  
London  
EC4A 1DZ

Tel: 020 7073 4251  
Fax: 020 7073 4253

- Any document (other than a claim form or enforcement) on which a fee is payable should be sent to:

Room E01  
Royal Courts of Justice  
Strand  
London  
WC2A 2LL  
DX 44450 STRAND

***Please note that court staff cannot provide legal advice***



## **Arrangements for the Patents County Court**

1. With effect from the 1<sup>st</sup> October the Clerk of the Lists Office will assume full responsibility for the listing of all cases in the Patents County Court. From that date all enquiries regarding listing should be made to that office and not to the clerk to HHJ Fysh QC.
2. The points of contact are;  
Doug Bell tel 020 7947 7717 fax 020 7947 7345 email [doug.bell@hmcourts-service.gsi.gov.uk](mailto:doug.bell@hmcourts-service.gsi.gov.uk)  
James Kelly tel 020 7947 7717 fax 020 7947 7345 email [james.kelly@hmcourts-service.gsi.gov.uk](mailto:james.kelly@hmcourts-service.gsi.gov.uk)
3. The issue of all originating process will continue as at present to be undertaken by Central London County Court. All proceedings when issued are passed to the clerk to HHJ Fysh at the Patents County Court, Field House, 15-25 Breems Buildings, London EC4A 1DZ.
4. The issue of all interlocutory process will continue to be dealt with as at present by the clerk to HHJ Fysh QC at Field House either by post or personal attendance. The payment of the fee will continue to be made at the Fees Office Room E01 in the Royal Courts of Justice.
5. **Arrangements for listing :**
  - (a) **Interlocutory Applications.**

Personal attendance.  
The fee should be paid first in the Fees Office and then taken for issue to the clerk to HHJ Fysh QC. The clerk, in the presence of the applicant or his representative whilst the parties are there will contact the Clerk of the Lists Office who will supply the date. The application will then be issued and returned.

By Postal application.  
Applications should be sent, in the first instance, to the Fees Office, Room E01, Royal Courts of Justice, Strand, London WC2A 2LL and marked "Patents County Court". The fee will be recorded and the document stamped. The papers will be forwarded, by the Fees Office to the clerk to HHJ Fysh QC at Field House. The clerk will obtain the hearing date and then issue and return the application.
  - (b) **Trials**

An appointment to fix a trial date should first be obtained from the Clerk of the Lists Office and notice of such appointment given to all interested parties. On the appointment to fix before the listing officer the parties can attend or be represented. Any of the parties who do not wish to attend can submit their available dates in writing prior to the appointment to fix. A trial date will be arranged and notification sent in writing to all interested parties by the Clerk of the Lists Office. The trial fee may be paid at the RCJ Fees Office and clearly marked "Patents County Court"
6. All enforcements will continue to be carried out at the 'Enforcement Section' at Central London CC.